

Meeting Minutes
Caradoc North School Council Meeting
September 26, 2018

In attendance: Liz G., Allison F., Dorothee O., Sandi H., Sam M., Andrea M., Iva M., Cathy H., Julie H., Jeremy M., Ang B., Robin D., Lisa S., Heather M., Jacoba D., Jessica B., Vanda B.

Call Meeting to Order: Tracy L.

Motion to Approve May's Meeting Minutes: Liz G.

Motion to Approve September's Agenda: Iva M.

Opening Greetings: Lisa S. welcomed all those in attendance.

Treasurer's Report:

- See separate Treasurer's report
- Contains amounts as of August 31
- \$10 000 surplus
 - o Should bump up spending by approximately \$5000
- With new system, need to approve money
- Need to approve track and field over spend last year, and Meet the Teacher this year
 - o Motion by Heather M. to approve both retroactively, seconded by Sandi H.

Motion to Approve Treasurer's Report: Liz G., seconded by Julie H.

School Council Business:

- Forest of Reading
 - o Presentation by Mr. T.
 - o Students have 2 months to read all books in level, then vote on their favourite book
 - o Books are shared except for K-2 level, where teach will be reading books to class
 - o Total cost of \$778 provides one set of books per level
 - Asking for ½ (\$400)
 - o Suggestion to spend \$800, so that extra set of books can be purchased for all levels except K-2 (since teacher will be reading)
 - o Motion by Liz G., seconded by Allison F.
- Spirit Wear
 - o All types of clothing
 - o Can choose to direct order from vendor or organize by school council through School Cash Online
 - o Could ask company to design a new logo

- Suggestion to bring in samples of sizes
- Agreed to get more information
- Hot Lunch
 - Online ordering going well
 - Alicia B. did a lot of work entering into system
 - Jessica B. taking over hot lunch duties
 - Cost increases this year
 - Sub cost increased by \$.50, price charged to students increased by \$.50
 - Pizza cost increased by \$.05, price charged to students staying the same
 - Subway no longer delivering
 - Need volunteers to pick up subs at Subway near Crabby Joe's on Monday's at 10:15 am for first lunch at 10:30 am
 - Let Vanda know if you can help and she will add you to the schedule
 - The following people volunteered at the meeting:
 - Sam M. – November
 - Heather M. – December
 - Ivy M. – April
 - Hot Dog Days
 - Could use help with hotdog days, last Tuesday of the month, 9:00 am start so ready for first lunch at 10:30 am
- Breakfast Program
 - Iva will do shopping this year
 - Community Living volunteers helping again
 - Need 1-2 more volunteers and need someone for every other Tuesday
 - In newsletter, Lisa will ask for volunteers and add a reminder that the breakfast program is for everyone
- Treasurer Position change
 - Treasurer position has become redundant after board changes last year
 - New position – Budgetary Officer - responsible for what we intend to spend, what was spent and where, no longer need to keep track of which cheques have cleared
- Election
 - Budgetary Officer - Heather M. (nominated by Dorothee O., seconded by Sandi H.)
 - Sandi H. - community rep
 - Jacoba D. - teacher rep
 - Lisa S. - chair (this will be - last year, need ideas for chair next year)
 - Jeremy M. - parent rep (nominated by Julie H, seconded by Sandi H.)
 - Liz G. - parent rep
 - Robin D. - parent rep
 - Ang B. - parent rep (hot dog day)
 - Vanda B. – parent rep (hot lunch)
 - Julie H. - parent rep
 - Jen I. – parent rep

- Iva M. – parent rep (breakfast program)
- Sam M. – parent rep (nominated by Julie) (bulletin board)
- Jessica – parent rep (nominated by Liz G.) (hot lunch)
- Tracy L. – secretary
- Iva M. – signing authority for cheques (approved via email October 2, 2018)
- Volunteer Events
 - Looking to other council members to take the lead on the events
 - Make sure everything is organized, get volunteers engaged
 - There is an outline available for events
 - Ang B. will lead track and field
 - Julie H. will lead reading contest
 - Lisa S. and Sam M. will lead craft and cookie day
- Yearbook
 - Majority of pictures came from Ellen last year
 - Template is done
 - Ang B., Sandi H., Julie H. and Iva M. volunteered to do the yearbook
 - Lisa S., Ang B. and Vanda B. all have cameras
 - Suggestion to put donation box for yearbook at fun fair, and keep yearbook free for students
 - Motion to set aside \$2500 for yearbook made by Heather M., seconded by Sandi H.
- QSP fundraiser
 - Orders can be placed through QSP website
 - Packages still being sent home

Upcoming Fundraisers and Events:

- **October – QSP**

Principal's Report

- Please see the administrator's report on the Caradoc North Public School Website
- Changing assemblies up a little, poetry reading, character trait
- Will do a newsletter every other month
- Let Cathy know if there is anything for remind or for newsletter
- Alicia might be able to remove the monthly messages from School Cash Online for people that have bought the whole year
- Cathy will send reminder for hot dog day but not pizza day
- Facebook, no permissions yet from parents, will be less instructional types of pictures

New Business:

- Cheese fundraiser suggested – think about other fundraising for next meeting

Next meeting: October 24 at 6:30 in the library/learning commons (approved over email)

Motion to Adjourn Meeting: Sandi H.